

Saransk

" " _____ 2023

Federal State Budgetary Educational Institution of Higher Education "National Research Ogarev Mordovia State University", hereinafter referred to as the "**Licensee**", represented by Vice-Rector for Science Aleksandr M. Davydkin, acting by Power of Attorney No. 01-02-01-03/87 of 06.09.2022, on the one hand, and **citizens of _____**, hereinafter referred to as the "**Licensor**", on the other hand, hereinafter referred to as the "**Party/Parties**" have entered into this agreement (hereinafter referred to as "**Agreement**") as follows.

1. Subject matter of the Agreement

1.1. Under this Agreement, **the Licensor** grants **the Licensee**, free of charge, the right to use the Editorial Board of the journal Russian Journal of Regional Studies _____

(name and characteristics of the materials to be transferred)

hereinafter referred to as "**Work**", on a non-exclusive license within the limits and for the term set forth in the Agreement.

1.2. **The Licensor** warrants that it has exclusive copyright in the Work transferred to **the Licensee**.

1.3. **The Licensor** guarantees that the transfer of the rights to the Work and its further use by the Licensee in accordance with this Agreement, will not lead to a violation of the rights of third parties. This warranty also implies the written consent of the authors of the Work, as well as of the persons who are the owners or other legal owners of the equipment, software and/or hardware, technical means, materials and others involved by the author and/or **the Licensor** in the creation of the Work and/or depicted in the Work, to the performance by **the Licensor** of the obligations provided for in this Agreement, in particular to the transfer of the rights to the Work to **the Licensee**.

1.4. **The Licensor** guarantees that during the creation of the Work and the subsequent transfer of rights to it to **the Licensee** confidential information (state, official, trade secrets) will not be violated.

1.5. **The Licensor** guarantees that the Work has not been published before the transfer of rights to it to **the Licensee**, and is not under consideration in publications and/or other media thematically similar to the publications and information products of **the Licensee**.

If a manuscript is found to have been submitted simultaneously to several editions, the published article will be retracted (withdrawn from publication).

2. Rights and obligations of the Parties

2.1. The Licensor grants Licensee the following rights for the duration of the exclusive rights to the Work:

2.1.1. The right to reproduce the Work (duplication, replication or other reproduction of the Work) without limitation on the number of copies. At the same time, each copy of the Work shall contain the name of **the author** of the Work;

2.1.2. the right to distribute the Work by any means;

2.1.3. the right to be included in a composite work;

2.1.4. the right of public disclosure;

2.1.5. the use of metadata (title, author's (copyright holder's) name, abstracts, bibliographic materials, etc.) of the Works through distribution and communication to the public, processing and systematization, as well as inclusion in various databases and information systems.

2.1.6. the right to assign, on contractual terms, some or all of the rights obtained hereunder to third parties without payment of remuneration to **the Licensor**.

2.2. **The Licensor** transfers the rights to **the Licensee** under this Agreement on the basis of a non-exclusive license.

2.3. **The Licensor** shall provide **the Licensee** with the Work in **electronic version** in Word format for review within three business days. Within thirty (30) business days, if **the Licensee** has no claims or complaints against the Licensor related to the quality (content) or volume of the Work provided for review, the Parties shall sign the Acceptance Act of the Work.

2.4. The date of signing the Acceptance Act of the Work shall be the date of transfer to the Licensee of the rights set forth in this Agreement.

2.5. **The Licensee** undertakes to observe the copyrights provided by the current legislation, the rights of **the Licensor**, and to protect them and take all possible measures to prevent infringement of copyrights by third parties.

2.6. If **the Licensor** is a graduate student, he or she agrees on the final version of the manuscript with the supervisor.

2.7. The territory in which the rights to the Works may be used is all countries of the world without limitation.

2.8. **The Licensor** also grants **the Licensee** the right to store and process the following personal data without time limitation:

- full name;
- phone numbers and email address;
- information about the degree, academic rank;
- information about the place of work and position, place of study;
- digital picture of the author.

Personal data are provided for their storage and processing in various databases and information systems, their inclusion in analytical and statistical reporting, the creation of reasonable relationships of the objects of science, literature and art with personal data, etc.

The Licensee has the right to transfer this data for processing and storage to third parties, provided that the Licensee notifies the third party of this fact and provides information about the third party (name and address) to **the Licensor**.

Withdrawal of consent for storage and processing of personal data is made by **the Licensor** by sending a corresponding written notice to **the Licensee**.

2.9. **The Licensor** agrees to comply with the basic principles of the editorial policy:

- research reported in the Work must be conducted in accordance with ethical and necessary legal standards;
- research results must be presented clearly, honestly, without fabrication, falsification, tampering, or improper manipulation of data;
- research methods should be described clearly and unambiguously, so that their conclusions have confirmation;
- the submitted work must be original, not plagiarized, and not contain compilation fragments;
- the authorship of a scientific publication (if there are coauthors) should accurately reflect the personal contribution of each coauthor to the work and its presentation in the publication;
- funding sources and relevant conflicts of interest must be disclosed.

3. Responsibility of the Parties

3.1. **The Licensor** and **the Licensee** shall be liable, in accordance with the applicable laws of the Russian Federation, for non-performance or improper performance of their obligations under this Agreement.

3.2. The Party that improperly performs or fails to perform its obligations under this Agreement shall be obliged to reimburse losses caused to the other Party, including lost profits.

4. Confidentiality

4.1. The terms and conditions of this Agreement and additional agreements to it are confidential and shall not be disclosed to third parties.

5. Concluding Provisions

5.1. Disputes and disagreements that may arise in the performance of this Agreement shall, if possible, be resolved through negotiations between the Parties.

5.2. If a dispute cannot be resolved through negotiations, the pre-trial (claim) procedure for dispute resolution shall apply. In such cases, the Party, whose right has been violated, shall be obliged to file a claim with the other Party, stating its requirements, before going to court. The deadline for responding to the claim shall be ten (10) business days from the date of its receipt.

5.3. If the disagreement cannot be resolved by negotiation or by claim procedure, disputes shall be considered in court at the plaintiff's location.

5.4. This Agreement shall enter into force upon its signing by both Parties and the Certificate of Acceptance of the Work, and shall remain in effect for the entire term of the exclusive rights to the Work.

5.5. This Agreement may be terminated at any time by mutual consent of the Parties, subject to the Parties signing an agreement to that effect.

5.6. This Agreement may be unilaterally terminated in cases provided for in the applicable laws of the Russian Federation, or by court order.

5.7. Any amendments and additions to this Agreement shall enter into force only if they are made in writing and signed by both Parties to this Agreement.

5.8. In all matters not provided for in this Agreement, the Parties shall be governed by the provisions of the applicable laws of the Russian Federation.

5.9. This Agreement has been drawn up in two copies of equal contents and legal force, one for each of the Parties.

6. Details of the Parties

Licensor:

(Passport data, date of birth)

Address of registration: _____

(Full name)

Licensor:

(Signed)

Licensee:

Federal State Budgetary Educational Institution of Higher Education "National Research Ogarev Mordovia State University";

TIN 1326043499; Code of the reason for registration 132601001;

Address: 68 Bolshhevistskaya Str., Saransk 430005, Republic of Mordovia, Russia

Bank details:

Account in the Republic of Mordovia (Federal State Budgetary Educational Institution of Higher Education "National Research Ogarev Mordovia State University"; Acc. 20096X35120)

Current account: 40501810122022007002

Branch - National Bank of the Republic of Mordovia BIC 048952001

Licensee:

Vice-Rector for Science

National Research Mordovia State University

Aleksandr M. Davydkin

A. M. Davydkin

(Signed)

Sealed

ACT

to the License Agreement No. _____

Saransk

" " _____ **2023**

Federal State Budgetary Educational Institution of Higher Education "National Research Ogarev Mordovia State University", hereinafter referred to as the "**Licensee**", represented by Vice-Rector for Science Aleksandr M. Davydkin, acting by Power of Attorney No. 01-02-01-03/87 of 06.09.2022, on the one hand, and **citizens of _____**, hereinafter referred to as the "**Licensor**", on the other hand, hereinafter referred to as the "**Party/Parties**" have entered into this act (hereinafter "**the Act**") to the license agreement No. _____ of " " _____ 2023 (hereinafter the "**Agreement**") as follows.

1. **The Licensor** has transferred and **the Licensee** has accepted, in accordance with the terms of the Agreement, one (1) copy of the Work – articles _____

_____ (*name and description*) – and the right to use it.

2. **The Parties** have no mutual claims on the procedure and scope of performance of obligations under the Agreement.

3. This Act has been drawn up in two copies of equal legal force, one for each of the Parties.

Details of the Parties

Licensor:

Signed Full name

Licensee:

Vice-Rector for Science
National Research Mordovia State University

_____ A. M. Davydkin
(Signed)

Seal

CONSENT

To personal data processing in the scholarly journal Russian Journal of Regional Studies

I,

(full name)

(hereinafter the **Subject of personal data**), registered at the address: _____

_____,
main identity document (passport) _____

(document type, number, information on the date of the document issue and on the authority that issued the document) (in accordance with the requirements of Part 4 of Article 9 of the Federal Law of July 27, 2006 No. 152-FZ "On Personal Data"))

give my consent to Federal State Budgetary Educational Institution of Higher Education "National Research Ogarev Mordovia State University" (hereinafter the "**Operator**"), address: 68 Bolshevistskaya Str., Saransk 430005, Republic of Mordovia, Russia, Part 1 Article 9 of the Federal Law of 27 July 2006 № 152-FZ "On Personal Data" for processing my personal data in connection with the provision of the right to use the work, of which I am the author. The work is

(article, review, etc.)

(title of work)

(hereinafter the "**Work**") is to be included in the issue of the scholarly journal Russian Journal of Regional Studies.

I confirm the accuracy and completeness of personal data, in case of changes in any part of personal data I undertake to inform the Operator.

1. The purposes of processing of personal data are:

1.1. Reviewing the Work;

1.2. Conclusion of license agreements with authors, implementation of the provisions of the license agreements throughout their validity period;

1.3. Recording in the Operator's document flow and recording in the Operator's records the license agreements concluded with the authors, the consents received for the processing of personal data;

1.4. Preparation and placement of metadata of the Work included in the scholarly journal Russian Journal of Regional Studies, including full name; state registration address; academic degree, academic rank; place of work, position; e-mail address; digital picture of the author;

1.5. Preparation of electronic versions of articles and issues of the scholarly journal Russian Journal of Regional Studies in at least one of the following formats: PDF, XML;

1.6. Creating archives of issues of the scholarly journal Russian Journal of Regional Studies and placing them in the public domain;

1.7. Making and delivery to authorized bodies of mandatory copies of each issue of the scholarly journal Russian Journal of Regional Studies;

1.8. Formation of the Operator's library collections, provision of issues of the scholarly journal Russian Journal of Regional Studies to national and foreign libraries that provide access to scientific information and access to the values of national or world culture;

1.9. Provision of issues of the scholarly journal Russian Journal of Regional Studies to national and international abstract databases and citation systems, including elibrary.ru, Scopus and WOS CC (ESCI);

1.10. Other actions, including those aimed at ensuring the full editorial and publishing cycle, including work in the electronic editorial board of the scholarly journal Russian Journal of Regional Studies.

2. The operator has the right to process personal data for other purposes established by the current legislation, regulatory and other acts of the founder, other public authorities, the charter and local regulatory acts in force at the operator.

3. For the purposes of Paragraph 1 of this Consent, the following information shall be processed. The following information and data shall be processed for the purposes specified in Paragraph 1 of this Consent: full name; year of birth, address of state registration; academic degree, academic rank; place of work, position; telephone, e-mail address; details of the identity document (series and number, who and when issued), other substitute documents (for conclusion of license agreements, payment of royalties, accounting in the system of the operator's paperwork); digital image of the author; ORCID, Scopus ID, Author ID in RSCI, Researcher ID.

3.1. Personal data, in respect of which the subject of personal data is prohibited to process:

(to be filled out by the subject of personal data, indicating the specific action that is prohibited with respect to personal data of each category)

4. Processing of personal data by the Operator is carried out by one or a combination of the following actions: collection, creation, recording, accumulation, clarification, change, modification, update, extraction, copying, use, transfer, distribution, provision, access, placement, systematization, archiving, storage, blocking, deletion, destruction.

4.1. Actions stipulated in Paragraph 4 of this Consent shall be carried out in various ways, including through non-automated, exclusively automated, mixed processing of personal data and may involve the use of the operator's official website, other private, state and municipal information resources, services, including those listed in Table No. 1 of Paragraph. 4.1 of this Consent to personal data processing.

Information about information resources, services, through which the operator will carry out the mixed and automated processing of personal data:

Table No. 1 List of information resources and services used to process personal data

No.	Information resource/service	Actions with personal data
1.	https://www.elibrary.ru	Collection, creation, recording, accumulation, clarification, modification, addition, update, retrieval, copying, use, transfer, distribution, access, placement, systematization, archiving, storage, blocking, deletion, destruction
2.	https://www.scopus.com/	Collection, creation, recording, accumulation, clarification, modification, addition, updating, extraction, copying, use, transfer, distribution, providing access, placement, systematization, archiving, storage, blocking, deletion, destruction. In accordance with the Federal Law of August 23, 1996 № 127-FZ "On Science and State Scientific and Technical Policy" and in order to ensure freedom of

No.	Information resource/service	Actions with personal data
		access to scientific and technical information cross-border transfer of data in international abstract databases and citation systems is carried out
3.	https://www.webofscience.com/	Collection, creation, recording, accumulation, clarification, modification, addition, updating, extraction, copying, use, transfer, distribution, providing access, placement, systematization, archiving, storage, blocking, deletion, destruction. In accordance with the Federal Law of August 23, 1996 № 127-FZ "On Science and State Scientific and Technical Policy" and in order to ensure freedom of access to scientific and technical information cross-border transfer of data in international abstract databases and citation systems is carried out

5. This Consent is valid from the date of its signing and is provided for the term of the Operator's exercise of the right to use the Work provided by the subject of personal data. The Work of the author, after the publication of the next issue of the scholarly journal Russian Journal of Regional Studies, is included in the archive of the scholarly journal Russian Journal of Regional Studies.

Archive numbers are stored and processed in accordance with Clause 2 of Part 2 of Article 1 of the Federal Law No. 152-FZ "On Personal Data" of July 27, 2006 in accordance with the legislation on archives. Storage of data contained in the license agreement concluded with the author is carried out in accordance with the requirements stipulated for the organization of records management contained in the regulatory legal acts of the authorized Federal State authorities in the field of archives and records management, as well as the Federal State authority performing the functions of the founder of the Operator.

6. The subject of personal data has the right to withdraw this consent by notifying the Operator in writing. In case of withdrawal by the Subject of personal data of Consent to process personal data the Operator may: continue processing of personal data without consent of the Subject of personal data if there are grounds provided by the Federal Law dated July 27, 2006 № 152-FZ "On Personal Data".

Full name of the subject of personal data

Signed

Date